

**TOWN OF MANCHESTER-BY-THE-SEA**  
**Notice of Meetings of Town Departments and all Town Boards**  
**As required by G.L. c 30A**

JAN 07 2019

Town Clerk

**NAME OF DEPARTMENT OR BOARD**

**DATE/DAY OF MEETING**

January 10, 2019 - Thursday

**Board of Assessors**

**TIME: 5:30 p.m.**

**LOCATION: Room #2**

**Anticipated topics:**

- Call to order
- Minutes for December 5, 2018 meeting
- Monthly abatement totals for December 2018
- 3 Assessors' Notices for FY2019
- Review of any abatements filed to-date
- Board's pick for "How Many Abatements will be filed by February 1<sup>st</sup>"
- Ginny's monthly and quarterly updates
- Town Report for 2018
- Essex County Average Tax Bills spreadsheet
- Board and Committee Chair training – 1/10 6-9 p.m. and 1/12 8:30 – 11:30 a.m. – Ginny is attending 1/10 and Lou is attending 1/12 – other members are welcome.
- Next meeting dates – Thursday, February 7, 2019 @ 5:30 p.m.
- Other matters, as may not have been anticipated by the Board, (Discussion only)
- Adjourn meeting

Received by the Town Clerk

Date: January 7, 2019 at: 4:05 P.M

Adele Ardolino  
Town Clerk Signature  
Assistant Town Clerk

Ginny N. Hope  
Principal Assessor