

RECEIVED  
TOWN CLERK  
MANCHESTER by the SEA

## 375<sup>TH</sup> ANNIVERSARY COMMITTEE MEETING

January 14, 2021

4:00 p.m.

2021 JAN -6 PM 12: 15  
Remote Access Meeting

### Join Zoom Meeting

<https://zoom.us/j/98521950322?pwd=NXJKZnVjY3JXNmNnaE5TOU9kV0NDZz09>

Meeting ID: 985 2195 0322

Passcode: 952262

### One tap mobile

+16465588656,,98521950322# US (New York)

### Dial by your location

+1 646 558 8656 US (New York)

- I. Open Meeting - Roll Call attendance/Communications at Meeting Tom
- II. Minutes of November 5, 2020 Meeting – Distributed Electronically Tom
- III. 375<sup>th</sup> Anniversary Events – Reports of past events Organizers
  - a. History of Manchester’s Meeting Houses Sue Parker
    - i. First/Second Printing – Total 80 copies
    - ii. Sales- Need to order additional copies?
  - b. Illumination of Town Hall/First Parish Church/Carillion Music Beth/Sue
    - i. December 1<sup>st</sup> to Jan 1<sup>st</sup>
    - ii. Uses for projectors in future?
  - c. Luminaria – Library/First Parish Church/Town Hall and Town Common Rachael
    - i. Problem with the weather – Then Great Success
    - ii. Costs – Any outstanding bills? All bills paid?
  - d. Road Sign Auction Sandy/Joe
    - i. Great Interest
    - ii. Results – Any signs left for bidding?
    - iii. Financials – Income/Expenses/All Bills Paid?
    - iv. Donations to BOS Gift Account
    - v. For plantings, trees, bushes and flowers for town beautification
    - vi. Motion/Second/Vote
- IV. Merchandise Sales
  - a. Puzzles - 26 left in Town Hall/4 Beach Street
  - b. Coffee Mugs - All are sold
  - c. Manchester Meeting House Booklets \_\_\_\_\_ Left in TH/5 at 4 Beach Street

- d. Thanks to MHM, 4 Beach Street, Allie's Beach Street Café, Sonja in TH, and The Laughing Gull for selling merchandise
- V. Financial Report
- a. Road Sign Auction money to Town – BOS Gift Account
  - b. Return Start-up money to Town \$10,000.00 from 2019 Annual Town Meeting Vote
    - i. Motion/Second/Vote
    - ii. Letter to BOS from co-chairs
  - c. Balance in 375<sup>th</sup> Celebration Account as of January 11, 2021 - \_\_\_\_\_
  - d. Events planned and possible budgets for all - \_\_\_\_\_
- VI. Additional Topics
- a. 375<sup>th</sup> Coin Contest – Continuing in Cricket – Thanks Erika and Paul Clark
  - b. Banners at Singing Beach Circle
  - c. Comprehensive Annual Financial Report FY '20 - 375<sup>th</sup> featured on cover, inside cover and historical post cards inside the document
- VII. Topics not Known to the Chair 48 hours prior to the meeting
- VIII. Selection of next meeting date
- a. Wed. March 3<sup>rd</sup> or Thursday, March 4<sup>th</sup> Decision
  - b. Earlier Meeting if necessary, based on COVID 19 status
- IX. Preliminary Listing of 375<sup>th</sup> +1 Events
- a. May 19, 2021 or September 22<sup>nd</sup> or 23<sup>rd</sup>, 2021 – High Tea at Sharksmouth –
    - i. Plan A or modified Plan B - Discussion
  - b. June 18, 2021 – Town Birthday Party/Concert – Masconomo Park
  - c. July 4, 2021 – July 4th Parade
  - d. July 24, 2021 – Waterfront Day – Tuck's Point and Harbor
  - e. TBD – Youth/Family Day at Masconomo Park
  - f. Cape Ann Big Band Concert – with P&R Concert Series?
  - g. Indoor/Outdoor Film Festival – Library and Masconomo Park
  - h. MECT Hike      Fall 2021
  - i. Panoramic Photo – TBD
- X. Adjourn Meeting – Thanks for your interest and effort