

**TOWN OF MANCHESTER-BY-THE-SEA**  
**Notice of Meetings of Town Departments and all Town Boards**  
**As required by Chapter 30A, G.L.**

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**NAME OF DEPARTMENT OR BOARD**

**DATE/DAY OF MEETING**

**Library Trustees**

**TIME: 02/21/19, 9 AM**

**LOCATION: Library Ref. Room**

**Anticipated topics:**

**A. Call to order**

1. Minutes of January mtg
2. Director's report
3. Budget/Finance
4. Building & Grounds
5. Shared resources/M-E
6. Friends
7. Policies
8. Staffing
9. Strategic Plan
10. Technology
11. Trustee Institute

**B. Adjournment**

**Next meeting- Thursday, March 21, 9 AM**

**Received by the Town Clerk**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Town Clerk Signature**  
**Board Member**