

## 375<sup>TH</sup> CELEBRATION COMMITTEE MEETING

Wednesday, April 8, 2020

Remote Access Meeting

6:00 p.m.

### To join the online meeting:

Dial-in number (US): (425) 535-9843

Access code: 329-392-749#

Online meeting ID: communications2

Join the online meeting: <https://join.startmeeting.com/communications2>

- I. Open Meeting – New Introductions
  - a. Co-Chairman’s Comments – COVID 19 Impacts
  - b. Remote Access Meeting – How to Proceed
  
- II. Approval of Minutes of 2/12/2020 Meeting- Distributed Electronically
  
- III. App for 375<sup>th</sup> Celebration Mark Henderson
  
- IV. 375<sup>th</sup> Celebration Committee Reports
  - a. Story Telling Workshops – Library Sara Collins
  
  - b. Gala – ECC Sue Thorne
  
  - c. Questions in the Cricket    How to jumpstart?
  
  - d. Manchester Film Festival – April 21, 22, 23 and 24, 2020 Rachael Meneades
    - i. Postponed: New Date \_\_\_\_\_
  
  - e. High Tea at Sharksmouth – May 21, 2020 Beth Welin
    - i. Postponed: New Date: \_\_\_\_\_
    - ii. Plans/Ticket Sales
    - iii. COA Buses/Costs/Volunteers Needed
  
  - f. Waterfront Day Meeting – March 7, 2020 Report Chris Thomas
  
  - g. Birthday Party - June 18, 2020 Kate Logue/Carley Cook
    - i. This could be the
  
  - h. Panoramic Photo- June 18, 2020 Joe Sabella
  
  - i. Concert – June 18, 2020 Cheryl Marshall

- j. July 4<sup>th</sup> Parade -Birthday Cake Float/Trolley for Sr. Citizens      Need Leaders
  
- V. 375<sup>th</sup> Fund Raising
  - a. Merchandise Sales - Calendars/ Puzzles/Coffee Mugs – Future Sales Opportunities?
  
  - b. Balance in Account \_\_\_\_\_      Cherrie Lamphear
  
  - c. Fund Raising Report # Returns Resident Letters \_\_\_\_\_ #Business Letters \_\_\_\_\_
  
  - d. Total Amount from Fund Raising Letters \_\_\_\_\_
  - e. Banner for Sponsors - Platinum/Gold/Silver/Bronze
    - 1. 1<sup>st</sup> Banner Displayed at Events
    - 2. 2<sup>nd</sup> Banner – To be Produced – ASAP
  - f. Budgetary Needs – Discussion
  
- VI. New Event to 375<sup>th</sup> Celebration      Joe Sabella
  - a. Concert – August 18, 2020- Masconomo Park – 6:00 p.m.
  - b. Fund Raising -Sponsors/ Promotion
  
- VII. Time Capsule on Town Common      Carley Cook
  - a. Discussion with TA Federspiel
  - b. Scheduling of Event
  
- VIII. Glass Ornaments/Coasters      Joe Sabella
  - a. Purpose? Sales? Giveaways?
  
- IX. Next Meeting Dates
  - a. Thursday, April 30, 2020
  - b. Select Next Date End of May – Wed 5/27 or Thursday 5/28
  
- X. Topics Not Know to Chair 48 Hours Prior to Meeting
  
- XI. Adjourn Meeting – Thanks for your Involvement/Energy and Time

Filed in the Office of the Town Clerk  
 Manchester-by-the-Sea  
 Massachusetts

Date: March 25, 2020 Time: 10:05

Adele Ardolino  
 Assistant Town Clerk