

375th ANNIVERSARY COMMITTEE MEETING

July 8, 2020

4:00 p.m.

Remote Access Meeting

Call In Number 425 535-9843

Passcode 329 392 749#

- I. Open Meeting
 - a. Roll Call – Members and Guests
 - b. How to run today's Meeting

- II. Minutes of May 13, 2020 Meeting – Distributed Electronically
 - a. Changes/Additions/Deletions – Motion to Approve

- III. 375th Anniversary Bench Donation
 - a. Voted to donate \$1,000.00 at the 5/13/2020 Meeting
 - b. Process – Donation from 375th Committee to a 501.c.3
 - c. Actions Taken
 - d. Plaque on Bench – From Longevity Bench Project
 - e. Dedication of 375th Anniversary Bench Date -TBD

- IV. 375th Anniversary Celebration Events
 - a. Manchester Film Festival – April and June 2020 – Rachael Meneades working with Library Staff on possible dates – Could be winter and next spring/summer

 - b. High Tea at Sharksmouth Estate -Move to Sept 2020 or Spring 2021 – Decision

 - c. Town Birthday Party – June 2020 to October 11, 2020 -Masconomo Park

 - d. Panoramic Photo/Road Sign Auction – June 2020 to October 4, 2020 – Masconomo Park

 - e. Concert – Cape Ann Big Band – August 18, 2020 – Masconomo Park – Decision

 - f. MHM Lecture Series – Some will be recorded and made available on-line/others will the moved to the 2021 MHM lecture series

 - g. Family/Youth Day Activity – September 12, 2020 – Masconomo Park – Decision

- h. History of Manchester's Meeting Houses – Booklet – Update

- V. Move some major events to 2021 – 376th Anniversary
 - a. High Tea?
 - b. July 4th Parade Float - July 4, 2021
 - c. Waterfront Day – July 24, 2021
 - d. Other Events

- VI. New Banner with all sponsors on it
 - a. Produced and to be displayed at all 375th Events

- VII. Sale of 375th Merchandise
 - a. Calendars- all sales are done
 - b. Puzzles and Coffee Mugs still available – How to move those items?

- VIII. Select Next Meeting Date
 - a. Possible Dates/Times – Wednesday Sept 2nd or Thursday, Sept 3rd -Time?
 - b. The next meeting date could be changed due to COVID 19 pandemic conditions/opening requirements

- IX. Topics Not Known to Chair 48 Hours prior to meeting

- X. Adjourn Meeting- Thanks for your time and energy

**Filed in the Office of the Town Clerk
Manchester-by-the-Sea
Massachusetts**

Date: June 29, 2020 Time: 9:20AM

Adele Audolino
Assistant Town Clerk