



# MANCHESTER-BY-THE-SEA

BIKE PEDESTRIAN COMMITTEE TOWN HALL  
Manchester-by-the-Sea, Massachusetts 01944-1399

## MEETING: BIKE AND PEDESTRIAN COMMITTEE

DATE: 7/9/19

TIME 7:00 PM

LOCATION: TOWN HALL, ROOM 7

### AGENDA

- 1) Reading of the Minutes from 6/4/19 meeting
- 2) Discuss/revise our meeting format
- 3) Warrant articles for next town meeting
  - a. Idling Time
  - b. Crosswalk setbacks
  - c. Other
- 4) Safety and Speed Issues
  - i. DPW follow-up
    1. Pedestrian activated crosswalk signs recommended locations
    2. Raised Crosswalk location recommended locations
    3. Report on visits to painted obstacles and recommendation to DPW
    4. Annual Complete Streets Report to the Town for 2018 – where is it?
    5. Review of our priorities from DPW Sidewalk Assessment (also see b. iv. below)
    6. Review website list of upcoming projects for our potential input and for Complete Streets issues
  - ii. Police Department update
    1. Enforcement efforts and grant usage, updated numbers
    2. Review plan for community outreach and communication on “20 is Plenty”
    3. Recommendations to Chief for publicizing enforcement and for moving crosswalk sting to mornings
  - iii. Crosswalk setback strategy/plans
  - iv. Collaboration with town Health Department, PD/Fire, DIP Committee, MERSD
    1. actions if any since last meeting/tie to WalkBoston report
    2. proposed actions/ties to WalkBoston report
- 5) Schools programs
  - i. School Safety programs
    1. Next Safety Presentation in Middle School
    2. Status of Walk Safety Education Program/SRTS follow up
    3. District crossing guards update
    4. Elementary School initiatives for autumn and impact of construction
  - ii. Summary/status of program to reduce idling/wait times at school, new school, ties to other town committees on this topic
  - iii. Routes to School in coordination with DPW for sidewalk and safety improvements prioritized on these routes (see i.4. above)

- iv. Follow up on connecting Manchester School Building Committee and SRTS for access plans to new school
  - v. Bike Rodeo, potentially with Kids PMC
  - vi. Designation of this committee as SRTS partner (see form)
- 6) Review of Complete Streets Program and Projects
  - i. Update on projects, bids, timetables
  - ii. Timeline for future projects under Complete Streets grant
- 7) Master Plan updates
- 8) Trails Projects and Open Space Committee updates
- 9) Other initiatives
  - i. Schedule BOS meeting to change Committee charge that includes SRTS responsibility
  - ii. Biking and Pedestrian news/safety tips/program information to increase awareness through publications, community groups, and town departments
    - 1. speed zone enforcement
    - 2. Complete Streets education
    - 3. 20 is Plenty
    - 4. XW setbacks
    - 5. other issues identified in WalkBoston report
  - iii. Pump Track progress
  - iv. Integrate Kids' PMC with school safety programs and autumn bike rodeo
  - v. Summer Street sidewalk follow-up
- 10) Priorities for next meeting
  - a. Summary of Action Items
  - b. Set next meeting
  - c. Other

**Received by the Town Clerk**

**Date:** \_\_\_\_\_ **at** \_\_\_\_\_

\_\_\_\_\_  
**Signature**

**Terry Cowman**  
**Clerk/Bd. Member**