

375TH CELEBRATION COMMITTEE MEETING

July 10, 2019

Room # 5 Town Hall

6:00 p.m.

- I. Open Meeting – New Members- Kate Dainton Sue Thorne
- II. Approval of Minutes – June 18, 2019 – (Distributed Electronically)
- III. 375th Celebration Committee Report of BOS
 - a. Monday, July 22nd- Time TBD
 - b. Invitation to Committee Members
 - c. Have invited Isabel Lundstrom and Parents to attend- (Logo Designer)
- IV. Reports on Committee Actions
 - a. Commemorative Coin Chris Thomas
 - b. Puzzle Sales/Re-order Sue Thorne
 - c. Music in Masconomo Concert – 7/9/19
 - i. Richie’s Slush
 - ii. Distribution of Draft 375th Activities Schedule
 - d. Erika Brown and Paul Clark to work together to photograph 375th Activities
 - e. Logo – Story in Cricket – Use of Logo as symbol of 375th
 - f. Purchase of Decals/stickers for Donors? Sue Thorne
- V. Activity Reports for January to June (Next Meeting July to December)
 - a. Christmas Tree Bonfire – January 12, 2020 Tom Kehoe
 - i. MAC – Back Parking Lot – MFD and MAC on-board
 - ii. Meeting with DPW Director
 - iii. Sponsorships – Utopia Farms/BSA Troop# 3/MAC
 - b. Family Fun Day – February 9, 2020 Cherrie Lamphear
 - i. Legion Hall
 - ii. Sponsorship – Request is in – awaiting approval
 - c. Story Telling Workshop/Celebrating/ Sharing Stories – Feb 9th and 18th Sarah Collins
 - i. Library
 - ii. Sponsorship – Friends of the Manchester Library
 - d. Gala Event at Essex Country Club – March 7, 2020 Sue Thorne
 - i. Essex County Club
 - ii. Plans for Evening
 - iii. Silent Auction – People to Contact- Develop a List Tonight
 - iv. ALL ASKS GO THROUGH SUE THORNE

- e. Manchester Film Festival – April 2020 Carol Bender
 - i. Library and Other Locations – Indoor/outdoor in the summer?
 - ii. Films to be featured
 - f. High Tea at Sharksmouth Estate – May 21, 2020 Beth Welin
 - i. Transportation to Sharksmouth – COA Vans?
 - ii. Need to attract sponsors Marianne Coons
 - g. Town Birthday Party – June 18, 2020
 - i. Location – Masconomo Park Determined? Reserve Park as Necessary
 - ii. Sponsorships?
 - iii. Leadership?
 - h. Panoramic Photo – June 21, 2020 Joe Sabella
 - i. Time?
 - ii. Attraction to get people at Event?
 - iii. Sponsorship – Standley’s Garage – Others needed?
 - i. Red, White and Blue Breakfast (Rotary Club)- June 27, 2020
 - j. Proposal for September 2020 Family Youth Day Activity Peter Colarusso
 - k. Sub Committees for Events Should start to meet and continue to make plans**
- VI. Fund Raising – List of Companies/Organizations to Contact
- a. Calendar Mike Storella
 - b. Sponsorship for Events – Try to work on Jan to June 2020 First - Discussion
 - c. Sign-up to Make the Ask – Amounts to ask for - AGAIN, DO NOT go off on your own – Be part of the Team in asking
 - d. Thanking Event Sponsors
 - i. Need Plan for Signage at the Event
 - ii. Web Site Thanks for All Event Sponsors
 - iii. Social Media Thanks for all sponsors
 - e. Letter to members of the community asking for donations in the fall
- VII. Next Meetings
- a. Thursday, July 25th 1:00 p.m. at Town Hall Room # 5
 - b. Select 1 Additional Date Tues. August 6th or Wed. August 7th – 6:00 p.m.
- VIII. Topics not known to the chair 48 hours prior to the meeting
- IX. Adjourn Meeting