

Manchester Bicycle Pedestrian Committee Meeting Minutes

Meeting Date: July 30, 2019

Location: Town Hall, Room 7

In Attendance: Al Centner, Sue Centner, Parker Harrison, Kurt Svetaka, Aileen O'Rourke, and Terry Cowman, Clerk

Not in Attendance: Amy Coleman and Freddy Cicerchia

Meeting called to order at 7:05 PM

- 1) Minutes from 7/9/19 meeting discussed and approved by vote
- 2) Committee has invited new members, will continue until next meeting
- 3) Priority Issues
 - a. Bike Rodeo volunteers and activity set for 7/31 or rain date 8/7
 - b. Reviewed our last meeting and next steps with Principal Willis/Memorial
 - c. Initiated discussion and actions for Committee Charter, to include SRTS
 - d. SRTS Alliance moved under charter discussion above
 - e. Reviewed WalkManchester recommendations and will coordinate with DPW
 - f. Meeting invitation to be extended to DPW to discuss WalkManchester
 - g. Discussed actions we can implement from WalkManchester recommendations
 - h. Replacement of our former member on Open Space Committee by next meeting
 - i. School Resource Officer and Crossing Guard hiring reviewed
- 4) Warrant articles – voted to discuss Idling Time and Crosswalk setback issues with Town Administrator before proceeding with Warrants
- 5) Ongoing Business – all items except those referenced above were deferred to next meeting
 - a. Safety and Speed Issues
 - i. DPW follow up
 1. Pedestrian Activated signs recommended for Elm/Central, Pine/Newport, Pine/Woodholm, Pine/Bridge, Vine/School
 2. Raised Crosswalks recommended for any of above without a sign plus Beach Street at Masconomo Park, Lincoln/Vine, School/Vine
 3. Annual Complete Streets Report to the Town for 2018
 4. Prioritization of the DPW Sidewalk Assessment, potential Schools involvement
 5. Crosswalk setbacks implementation
 6. Police Department recommending removal of one Central Street crosswalk
 - ii. Enforcement issues
 1. Enforcement update
 2. Community outreach, communication on “20 is Plenty” and coordination with enforcement plan

- a. Cricket articles, street banners, back to school packets, 2 electronic signs now owned by town, etc.
 - b. Coordination with School Resource Officer
- b. Schools programs
 - i. In-school programs
 - 1. Agenda for next Memorial Principal Willis for In-school safety curriculum/promotions/coordination with SRTS
 - 2. Middle School Safety Presentation for new school year to be resumed in August with Principal Maino
 - 3. School Resource Officer and Crossing Guard impact reviewed
 - ii. Update on prohibiting or reducing idling at school arrival/departure times
 - 1. Discussion of State regulations, potential implementation
 - 2. Reviewed tying in new school access, access during construction with SRTS, MassInMotion, and other town departments (Health, DPW, BOS, etc.)
- c. Review of Complete Streets Program and Projects
 - i. Update current project status
 - ii. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding
- d. Master Plan - Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan by Chair
- e. Trails and Open Space – Powderhouse trails, signage and kiosks
- f. Other initiatives
 - i. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone enforcement, Complete Streets education, and 20 is Plenty
 - ii. Pump Track progress to include sites, costs, and approval process
 - iii. Integrate Kids' PMC with school safety programs and autumn bike rodeo
 - iv. Summer Street Sidewalk update

6) Next meeting for September 10, 2019, 7:00PM

Meeting adjourned at 8:33 PM

Submitted by:
 Terry Cowman
 Clerk, Manchester Bicycle Pedestrian Committee
 Approved by Vote of Committee 9/10/19