

# 375<sup>TH</sup> CELEBRATION COMMITTEE MEETING

August 22, 2019

Room # 5 Town Hall

5:00 p.m.

- I. Open Meeting- New volunteers/members
- II. Approval of Minutes of August 8, 2019 Meeting (If available)
- III. 375<sup>th</sup> Celebration Committee Reports
  - a. Working with Baker/Polito Administration – Invite to Town’s Birthday party – 6/18/20
  - b. 375<sup>th</sup> Logo Decals – Ordered 1000 – Thanks for donating/being part of the celebration
- IV. Old Business – from Previous meetings
  - a. Update on ECC Gala – 3/7/20 Sue Thorne
    - i. Sub Committee Meeting(s)
    - ii. Ticket Process - Discussion
  - b. Update on Manchester Film Festival Rachel Meneades
    - i. Possible Dates/Locations
    - ii. Movies to be Shown
    - iii. Licensing Fees
  - c. Update on Town Birthday Party – 6/18/20
    - i. Masconomo Park with 1st P&R Concert
    - ii. Leadership – Locate Chair/co-chairs to plan
    - iii. Ideas for Event – Birthday cake/ice cream/floating/ground candles/Manchester Hymn – Memorial School Students copies of words from 375th Committee for all – On back of Program
  - d. Update on panoramic Photo -6/21/20 Joe Sabella
    - i. Possibility of Combining with June 18<sup>th</sup> birthday party?
    - ii. Cost of Crane - \$250.00
    - iii. Time? How to attract people to the event?
  - e. Dates Needed for 375<sup>th</sup> Celebration Calendar
    - i. Manchester Film Festival – April 2020
    - ii. Panoramic Photo – June 18, 2020?
    - iii. MECT Nature Walk – October 2020
    - iv. Sip and Stroll – Grand Finale Event – December 2020
- V. Fund Raising Activities
  - a. Town Quilt Puzzles Sue Thorne
    - i. Status of Sales – Number Sold Total Available – 225
    - ii. Re-order Status – 75 Puzzles- Expected Delivery
    - iii. Article in Cricket/On social media – Following Labor Day - Holiday sales

- b. 375<sup>th</sup> Celebration Calendar Mike Storella/Jim Brown
      - i. Planning Status – Sponsor a Month/Business Cards
      - ii. Major Sponsors – Need one at \$750.00 – Ideas/Suggestions
      - iii. Photo Selection for each month
      - iv. Printing Date - Available for Sales-
      - v. Article in Cricket/On Social Media with release – Holiday sales
      - vi. Sale Through Town’s website/pay through web site - Fulfillment? How done?
      - vii. Locations for sale- MHM/Library/Town Clerk’s Office/4 Beach Street/Others
    - c. Event Sponsorship Opportunities Cheryl/Peter/Sonja
      - i. Sponsorship Sheet for Discussion
      - ii. Recommendations from previous meetings
      - iii. Additional Discussion/Vote
- VI. 375<sup>th</sup> Celebration Committee Polo Shirts
  - a. Committee ONLY at start
    - i. Cost with Logo embroidered
    - ii. Decision
  - b. Public Sales of Shirts/Hats
    - i. Decision/Direction
  - c. Need for Nametags for events
- VII. Next Meetings
  - a. Tuesday, September 10<sup>th</sup> at 5:00 p.m. Town Hall
  - b. Tuesday 9/24; Wednesday, 9/25; – Select a Date/Time
- VIII. Topics not Known to Chair 48 Hours prior to the meeting
- IX. Adjourn Meeting – Thanks for your time and effort