



MANCHESTER-BY-THE-SEA

BIKE PEDESTRIAN COMMITTEE TOWN HALL
Manchester-by-the-Sea, Massachusetts 01944-1399

MEETING: BIKE AND PEDESTRIAN COMMITTEE

DATE: 9/10/19

TIME 7:00 PM

LOCATION: TOWN HALL, ROOM 7

AGENDA

- 1) Reading of the Minutes from 7/30/19 meeting
- 2) Priority items for this meeting;
 - a. Detailed reviews of Memorial and Middle School meetings and discussion of next steps
 - b. Crossing guard(s) and School Resource Officer implementation
 - c. MBPC charter with BOS to include SRTS
 - d. Follow up on WalkManchester action steps
 - e. Confirm Open Space Committee representation
 - f. Recommendations for additional member(s) to committee
 - g. Idling Time and Crosswalk Setbacks discussion with Town
 - h. Initiate project to identify bike rack locations in town
 - i. Recap speed committee discussion and action steps
 - j. Kids PMC for 2020
- 3) Safety and Speed Issues
 - a. DPW follow-up
 - i. Pedestrian activated crosswalk signs recommended locations (6/4 minutes)
 - ii. Raised Crosswalk location recommended locations (6/4 minutes)
 - iii. Report on visits to painted obstacles and recommendation to DPW
 - iv. Annual Complete Streets Report to the Town for 2018 – where is it?
 - v. Review of our priorities from DPW Sidewalk Assessment (also see b. iv. below)
 - vi. Review website list of upcoming projects for our potential input and for Complete Streets issues
 - b. Police Department update
 - i. Enforcement efforts and grant usage, updated numbers (see town website)
 - ii. Review plan for community outreach and communication on “20 is Plenty”
 - iii. Crosswalk Stings
 - c. Crosswalk setback strategy/plans
 - i. Collaboration with town Health Department, PD/Fire, DIP Committee, MERSD
- 4) Schools programs
 - a. School Safety programs
 - i. Next Safety Presentation in Middle School
 - ii. Status of Walk Safety Education Program/SRTS follow up
 - iii. District crossing guards update
 - iv. Elementary School initiatives for autumn and impact of construction

- b. Summary/status of program to reduce idling/wait times at school, new school, ties to other town committees on this topic
- c. Routes to School in coordination with DPW for sidewalk and safety improvements prioritized on these routes (see i.4. above)
- d. Follow up on connecting Manchester School Building Committee and SRTS for access plans to new school
- e. Bike Rodeo plans
- 5) Review of Complete Streets Program and Projects
 - a. Update on projects, bids, timetables
 - b. Timeline for future projects under Complete Streets grant
- 6) Master Plan updates
- 7) Trails Projects and Open Space Committee updates – set responsibility
- 8) Other initiatives
 - a. Biking and Pedestrian news/safety tips/program information to increase awareness through publications, community groups, and town departments
 - i. speed zone enforcement
 - ii. Complete Streets education
 - iii. 20 is Plenty
 - iv. XW setbacks
 - v. other issues identified in WalkBoston report
 - b. Pump Track progress
 - c. Integrate Kids’ PMC with school safety programs and autumn bike rodeo
 - d. Summer Street sidewalk follow-up
- 9) Priorities for next meeting
 - a. Summary of Action Items
 - b. Set next meeting

Received by the Town Clerk

Date: _____ **at** _____

Signature

Terry Cowman
Clerk/Bd. Member