

**TOWN OF MANCHESTER-BY-THE-SEA**  
**Notice of Meetings of Town Departments and all Town Boards**  
**As required by G.L. c 30A**

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<b>NAME OF DEPARTMENT OR BOARD</b>	<b>DATE/DAY OF MEETING</b>
<b>375<sup>th</sup> Gala Committee</b>	<b>Thursday, Oct. 17, 2019</b>
	<b>TIME: 3:00pm</b>
	<b>LOCATION: Room 5</b>

Approval of minutes from September 17, 2019 meeting

Approval of notes summary from August 15, 2019 meeting

Discussion/Update-Silent Auction item solicitation for the Gala at ECC March 7, 2020

Discussion-Gala set-up details and plans for implementing them.

Topics not known to the Chair 48 hours prior to meeting

Set next meeting date

Adjournment

**Received by the Town Clerk**

**Date:** Oct. 9, 2019 **at:** 1130 a **M**

  
**Town Clerk Signature**

  
**Board Member**