

**TOWN OF MANCHESTER-BY-THE-SEA**  
Notice of Meetings of Town Departments and all Town Boards  
As required by Chapter 30A, G.L.

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**NAME OF DEPARTMENT OR BOARD**  
Library Trustees

**DATE/DAY OF MEETING**

**TIME: 10/17/2019, 9 AM**

**LOCATION: Library Ref. Room**

**Anticipated topics:**

**A. Call to order**

1. Minutes of September 12, 2019 meeting
2. Director's report
3. CAREads
4. Policies
5. Building & Grounds
6. Art/website
7. Friends
8. Archives
9. Technology
10. Volunteers
11. Budget
12. Foundation
13. ADA

\*POLICIES (added 10/15/19 at 12pm)

**B. Adjournment**

*cyshp*

**Filed in the Office of the Town Clerk  
Manchester-by-the-Sea  
Massachusetts**

Date: October 16, 2019 Time: 2:10 pm

Adela Arguelmo  
Assistant Town Clerk

**Next meeting-Thursday, November 21, 9 AM**

**Received by the Town Clerk**

Date: October 16, 2019

**Town Clerk Signature  
Board Member**

*Sara Collins*