



MINUTES OF THE Manchester Public Library Trustee Board

Meeting Date : Jan 24, 2019

Call to Order : 9:10am

PLACE : Library Reference Room

PRESENT : Ric Rogers, Dave Shaw, Dot Sieradzki, Sara Collins, Director

OBSERVERS: none

1. **Approved previous minutes of** Dec 20, 2018 unanimously
2. **Directors Report** - review/discussion ; approved unanimously
3. **Old Business (updates on past projects, activities)**
 - **Accreditation** - we received our accreditation from MBLC
 - **Art** - Michael March sold the 2 oil paintings from the attic, one for \$900, one for \$150. Check should be arriving soon. Steve Mitchell (clock man) is interested in the steel plate prints in the attic, which Michael March said were worthless. Steve will make a donation for the prints. Ric moves, Dot seconds letting Steve Mitchell have the prints. Unanimously passed. Also, Dot suggests that the director withdraw the set of Mass census books to make room for displaced storage books from YA space project. Other unused items in attic: 3 book carousels no longer used. Sara will hire Bonalooop when the YA project is complete, to move materials back and dispose of the carousels.
 - **Budget/Finance** - no update
 - **Building & Grounds** - the new furnace has had (sensor) issues; Milne Plumbing has replaced them. It's doubtful that the parts are still under warranty. Town facilities manager recommends a town-wide annual maintenance of heating systems. DPW has done a good job keeping access to the building open during last week's storm.
 - **Friends wishlist** - Dave attended their meeting. They are looking for more tangible ways to help the library in addition to items on the wishlist. They are interested in replacing the large round table and chairs in the Reading Room. The trustees & director have no objections to the idea. Trustees suggest the Friends could install another free little library at Singing Beach to replace our books-at-the-beach box.
 - **Gifts** - the library was named as the charity for memorial gifts to honor long-time volunteer Sonia Nichols.
 - **Staffing** - library is running smoothly in Rachael's absence, with current staff/intern filling in her duties.
 - **Strategic Plan** - the survey is public through Feb.
 - **Technology** - Dave will put a pop-up on the library's home page to promote the survey. We would like to see 300-500 responses, both online and manual. Sara is discussing digitizing the Manchester Cricket on the Advantage Preservation site with the new editor Erika Brown.
4. **Ongoing Business (current projects and/or activities)**
5. **New Business (current projects and/or activities)**



Sara and Ric shared the “Trustees Report” for the town report. Trustees approved with minor changes.

6. **Executive session as needed - none**
7. **Future Business -**
8. **Set Next Trustee Meeting** - goal is 3rd Thurs of the month at 9am; Next meeting Feb 21, 2019
9. **Adjourned** – 10:30am

Respectfully submitted by Dorothy Sieradzki