



OFFICE OF THE
PLANNING BOARD
TOWN HALL, 10 CENTRAL STREET, MANCHESTER-BY-THE-SEA, MA 01944-1399

Meeting of the Planning Board
February 4, 2019 – Town Hall
Present: Members Loren Coons, Christine Delisio, Andrea Fish, Mary Foley, Ron Mastrogiacomo and Connie Sullivan

Absent: Chairman Peter Canny

The meeting convened as part of the Board of Selectmen meeting.

Discussion

Ms. Beckmann introduced the discussion by stating the purpose of the meeting was to address where we are with the Master Plan relative to its adoption and implementation. She stated in March 2015 there was an initial charge from the Board of Selectmen with the Planning Board to advance a Master Plan project to review the Town's vision focusing on Land Use, Housing, Economic Development, Transportation, Public Facilities and Services, Open Space and Recreation and Natural and Cultural Resources.

The Master Planning Committee came together and did that work over a period of 4 years. There is a Draft Master Plan in place today. The Master Planning Committee has disbanded, and the Planning Board will formally take over the plan and implementation of the Plan. Ms. Beckmann would like to discuss the process.

Ms. Delisio stated the Planning Board had concerns about their role in implementing the Master Plan. She indicated her concerns came out of an Open House Meeting where discussions took place and the Planning Board was not informed about the content of the discussions; subsequently the Board was made aware of concerns expressed at the Open House.

Ms. Sullivan agreed with Ms. Delisio and thought there needed to be further discussions about checks and balances and oversight and implementation and the definition of roles for the Planning Board and the Town Planner.

Ms. Fish indicated the Board was still working through their questions on the Master Plan.

Mr. Federspiel stated he would provide information regarding the role of the Town Planner and the interface with the Planning Board. Additionally, Mr. Federspiel indicated the purview of the Planning Board was defined in State statutes and he would provide Planning Board members with a copy of the statute relative to Planning Boards.

Ms. Beckmann stated the Town Planner fulfills the Administrative connection with the Planning Board as the Town Administrator fulfills that role with the Board of Selectmen. Ms. Beckmann agreed Board members needed to be informed through weekly updates that summarize meetings and discussions relating to the work of the Planning Board.

Mr. Boling wanted to clarify one point – the Master Plan did not alter the structure of Town Government. The Master Plan set down priorities and guidelines to further the goals of the Town.

Ms. Delisio moved to set a date to be determined to hold a Public Hearing, Ms. Sullivan seconded the motion. The motion passed unanimously.

Following the Public Hearing the Planning Board will schedule a vote to approve and adopt the Master Plan.

The Planning Board meeting adjourned.