

ADA Advisory Committee Minutes  
February 7, 2019

Members Present: Lisa Bonneville, Beth Heisey, Laurie Werle and Gretchen Wood  
Members Absent: none  
Others Present: Joan Snow

The meeting was called to order at 4:00 p.m.

**December 13, 2018 Minutes:** In regard to the discussion on the proposed Singing Beach Club renovations, Lisa asked if the Building Inspector had been asked whether or not the basement area had to be ADA compliant. Beth replied that the Building Inspector Orlando confirmed that it did not. Gretchen moved to approve the minutes as submitted. Laurie seconded the motion and it passed unanimously.

**Review and update ADA Goals for ADA Open Space and Recreation Plan**

(Goal 7 - #'s 1 & 2 – ADA Transition Plan) In 2014 Town-owned facilities were inventoried for ADA access for the 2014 OSRP. In the coming months, the Committee will need to re-assess and update the plan.

(Goal 7 #3- ADA Website Page) The ADA webpage needs some updating – committee membership and some links need to be updated.

(Goal 7 #4 DIP Phase II) Phase II of the Downtown Improvement Project (DIP) is in the works. Beth will find out if any information on the project is available.

(Goal 7 #5 Reassess Town-owned Recreational Areas) To be done in conjunction with #1 & 2

(Goal 7 #6 (Access Awards) Discussion of this goal is on-going.

**Review of “Reasonable Accommodation” document for Employee Handbook**

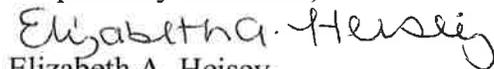
The committee was asked to review the “Reasonable Accommodation” section of the Employee Handbook for any input. After review, Gretchen moved to accept the document as submitted. Laurie seconded the motion and it passed unanimously.

**Review Proposed Town Common renovations with regard to Town Hall Access and ADA parking**

The Committee reviewed several options that were presented for the proposed Town Common renovations. The Committee agreed that they would prefer a sloped access rather than a ramp and it was also the consensus of the Committee that they wanted to preserve the handicap parking area that had been proposed for the area at the end of the slope. Lisa recommended a wider curve to the sloped access to give room for handicap parking spaces while meeting ADA compliance for the sloped access to Town Hall and the Police Station.

At 5:25 p.m., Gretchen moved to adjourn. Laurie seconded the motion and it passed unanimously.

Respectfully submitted,

  
Elizabeth A. Heisey

APPROVED: 4-4-19