

## Manchester Bicycle Pedestrian Committee Meeting Minutes

**Meeting Date:** March 11, 2019

**Location:** Town Hall, Room 7

**In attendance:** Aileen O'Rourke, Kurt Svetaka, Jared Porter, Freddy Cicerchia, and Terry Cowman, Clerk

**Not in Attendance:** Al Centner, Sue Centner, Amy Coleman

**Also in Attendance:** Chuck Dam, Nate Derosiers, DPW; Judy Crocker, SRTS

Meeting called to order at 7:08 PM

1) Minutes from 2/4/19 meeting read and approved unanimously

2) On Going Business –

a. Review of priorities moved to April meeting

b. Safety and Speed Issues

i. DPW follow-up:

1. Additional speed feedback sign on order – will revise our recommendations on location when it arrives

2. Communication on town projects prior to commencement – DPW suggests regular communication with Committee

a. Paving plan – Ocean Street priority, Lincoln after school construction, Central after culvert, School Street after pipe replacement

b. Sidewalk assessment has been done by consultant, prioritization needed, potential tie to SRTS and Memorial walking project

c. Chair to follow up with BOS on communication plan

d. DPW posts regular updates on current activity on town website, utilizes two electronic signs to post notices, reluctant to utilize media to receive notice of “issues” – prefers direct calls/email

3. Other Traffic Calming measures

a. Pedestrian activated crossing sign test at Lincoln/School in effect. Other recommended locations (Central, Pine/Newport, Pine/Woodholm) will be reviewed after Complete Streets projects resolved

b. Recommended locations for “raised crosswalks”

i. School crosswalk on Lincoln – post school construction

ii. Lincoln/Vine crosswalk – post school construction

iii. School/Vine crosswalk – post infrastructure on School

iv. 7 Central crosswalk – post Complete Streets

v. Will suggest other locations in next meeting – on hold

4. Follow up on repair of 127/Spy Rock Hill light still needed – new sign has been provided by State – location to be determined by Complete Streets approval

ii. Follow up with Police Chief – delayed pending new Chief

1. Enforcement update – no change in current enforcement policy

2. Community outreach and communication such as “20 is Plenty” deferred

c. Schools programs

- i. In-school programs – Aileen to coordinate effort with PTO and Safe Routes to School – no interest on PTO to support programs – tabled in favor of SRTS coordination
    - ii. Follow up on Middle School Principal’s bike safety concerns including ongoing:
      - 1. February 26 meeting at Middle School included Principal, Curriculum Coordinator, SRTS, MassInMotion, PD, Aileen and Terry
      - 2. April 24, 1:00PM, set for Safety Presentation to be lead by Judy Crocker, SRTS, and include PD, MassInMotion
      - 3. Additional Pedestrian Safety utilizing Peer Leaders teaching grades 6/7, with in-school program that qualifies as Health classes
      - 4. Introduction of SRTS safety curriculum into classes
    - iii. Update on prohibiting or reducing idling at school arrival/departure times
      - 1. Investigate laws and town regulation
      - 2. Opportunity to work this issue through new elementary school construction project
  - d. Review of Complete Streets Program and Projects
    - i. See above for communication between DPW and Committee
    - ii. Chair to request the Annual Report to the Town on Complete Streets from Town Planner and DPW – DPW unaware of this requirement
    - iii. Extensive discussion of BOS/DIP meetings past and future on Complete Streets projects
      - 1. Survey work is complete, DPW to put plans out to bid to get pricing
      - 2. Then evaluate what/how much can be done with the grant money
      - 3. Several proposed versions of each, DPW can handle variations during construction but cost and prioritization are next issues
      - 4. Projects are simple enough to be completed on schedule (June 30)
      - 5. DPW has contingency plans pending town discussions over the next month
    - iv. Tentative BOS/DIP discussion of Projects on April 26
    - v. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding – no report
  - e. Master Plan
    - i. Annual walkability assessment – recommended WalkBoston and MassInMotion – what has been set?
    - ii. Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan
  - f. Trails Projects
    - i. No further update until spring on trails projects
    - ii. Open Space Committee issues overlap this Committee – watershed and waterfront protection, public communication of town resources for biking/walking, mutual attendance at our meetings to tie agendas
  - g. Other initiatives
    - i. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone and Complete Streets education coordinating with BOS – no action
    - ii. Pump Track progress to include sites, costs, and approval process – “burn” site on Pine Street good potential and may also require Conservation Committee approval
    - iii. Integrate Kids’ PMC with school safety programs and autumn bike rodeo
- 3) New Business
- a. Accepted proposal the Committee alter our charge from the town to include responsibility for the SRTS program in Manchester

- i. Write/finalize the actual request to the BOS in our next meeting
  - ii. Get on the BOS agenda
  - iii. Include Judy Crocker for a brief to BOS on what the SRTS program is all about
- b. Set next meeting for April 8, 2019, 7:10PM

Meeting adjourned at 9:10 PM

Submitted by:  
Terry Cowman  
Clerk, Manchester Bicycle Pedestrian Committee  
Approved by Vote of Committee 4/8/19