

Date: March 19, 2019

Time: 7:00 PM

Location: Manchester Town Hall, Room 5

Present: Muffin Driscoll, John Feuerbach, Nancy Hammond Joan MacDonald, Sarah Mellish Chris Olney, Connie Sullivan, Technical Support Staff: Sue Brown

Absent:

## **I. Call meeting to order**

The meeting was called to order at 7:00 PM by John Feuerbach.

## **II. Public Comments**

John Harden, a local resident with experience working with housing developers introduced himself and shared that he is interested in assisting the Trust in whatever way would be useful. He is particularly experienced in site planning. John shared ideas about potential affordable housing development sites in Town and strategies for overcoming barriers to affordable housing.

## **III. Approval of Minutes**

Minutes of January 15, 2019 were approved as presented.

## **IV. Administrative**

### **a. Overview of Technical Support Hours and Tasks**

Sue provided an overview of hours and tasks from January 15 through March 9, 2019 and identified mistake in previous hours recorded. Hours and tasks generally related to MAHT meeting, correspondence and administrative tasks.

### **b. Treasurers Report**

Joan reported \$5 change to the MAHT account. Balance is \$286,718.69 as of Jan 31, 2019. If the \$100,000 of CPA funds are approved at Town Meeting, these will be transferred after June 30. Funds due from Surf Village will be partially paid when first unit is completed and the balance will be paid when the last unit is completed.

## **V. Update on MHA Meeting**

Sue contacted MHA director, Irene Frontiero to request MAHT attendance at an upcoming meeting to discuss next steps for continuing efforts to evaluate the potential for redeveloping MHA housing. Several members of the MAHT will attend the April 17 meeting. Tentatively Chris Olney and Sarah Mellish. Sue will confirm availability on April 17 agenda with Irene.

## **VI. Update on Pleasant Street Feasibility Study with MHP**

The Massachusetts Housing Partnership and Bohler Engineering, has secured the services of Lucas Environmental to delineate wetlands on the site next week. Within 2-3 weeks, Bohler will submit a memo identifying site constraints and other findings. Bohler and MHP will then develop a site plan and MHP will then assess financial feasibility, and make recommendations regarding zoning, and next steps.

Sue asked if MAHT would take a lead role, along with the Planning Board, in planning and facilitating a community forum to share study findings and solicit community input. Sue will work on outreach to announce the project.

#### **VII. Notice of Funding Availability**

Sue will redistribute the NOFA. Trust will look to vote to approve at the next meeting. Sue will confirm with Shelly what should be done to announce Funding Availability. Trust plans to announce in Cricket, post on web, and share with housing developers at a minimum.

#### **VIII. Next Steps**

1. Sue will request that the MAHT be on MHA's April 17 agenda.
2. Sue will circulate the NOFA and checklist prepared by Shelly to the Trust.
3. Sue will check with Shelly regarding how to announce NOFA.
4. John will draft Cricket article for announcing NOFA.

#### **IX. Next Meeting**

Tuesday, April 16, 2019

#### **X. Adjourn**

John adjourned the meeting at 8:25 pm.

Minutes recorded and submitted by: Sue Brown