



MINUTES OF THE Manchester Public Library Trustee Board

Meeting Date : April 18, 2019

Call to Order : 9:06am

PLACE : Library Reference Room

PRESENT : Ric Rogers, Dave Shaw, Dot Sieradzki, Sara Collins, Director

OBSERVERS: Joan Wogan

1. **Approved previous minutes of** March 21, 2019, unanimously accepted.
2. **Directors Report** - review/discussion ; unanimously accepted.
3. **Old Business (updates on past projects, activities)**

Budget & finance –Clarification: carpet/painting on the town annual meeting’s capital items was referring to work already planned on the archives room.

Building & grounds – landscaping is ongoing with Pallazola Bros. Dot will contact ADA committee and Sue Brown re the children’s room door and another handicap parking place nearer the library.

YA space – lots of compliments on the new space, well designed, kids are using it.

Friends of Library – Lori Dumont attended their last meeting of the year in Sara’s absence. Going over the list of items the Friends did for the library this year: partnering with Manchester Cricket to digitize old copies of the Cricket (this alone is a huge investment), 2 new chairs for the jigsaw puzzle table; 2 new carts for YA space; refinishing the round table. Their annual meeting is May 1 at Manchester Historical Museum. The library will close early as per our policies.

Policies – Dave will formally write up the new policy for the YA space.

Staffing – Sara may use state aid funds to cover possible shortage in payroll.

Technology – Molly Carlson will stay on as tech support for patrons for the time being.

375th town anniversary – library is considering a movie series of films made on Cape Ann.

Foundation – Ric will make calls for a foundation meeting in June.

Joan Wogan – out-going President of Friends, with some concerns about library grounds for Aug booksale – last year the grounds were a mess, grass un-cut, branches needing trimming. Sara explained the complicated arrangement for library grounds – the town does mowing and fall leaf blowing. Pallazola does irrigation maintenance and 2 grounds clean-up per year. Tree trimming is separate.

Joan also mentioned the difficulty the group has in getting volunteers; membership is down; they spent more than they took in this year. Hard to say why with Paul Clark out sick.

Calendar – a minor change was made to the trustees’ calendar - (month of ARIS report was in correct.) May is time to discuss priorities for the coming year.

Volunteer Recognition in April – trustees discussed ways to show appreciation to volunteers. We decided to have an informal brunch/pot luck in the library on May 23 the date of the next trustee meeting, with a basket of books to give away to volunteers.

4. **Adjourned** – 10:30am

Respectfully submitted by Dorothy Sieradzki