



MANCHESTER-BY-THE-SEA

BOARD OF ASSESSORS • TOWN HALL
Manchester-by-the-Sea, Massachusetts 01944-1399
Telephone (978) 526-2010 FAX (978) 525-6433
www.manchester.ma.us

Board of Assessors Meeting May 6, 2021

The meeting was called to order by the Chairman at 5:31 p.m. The meeting was held over the Zoom platform. Louis Logue, Chairman of the Board, Jeff McAvoy and Rob Beatty, members of the Board and Virginia N. Thompson, MAA, Principal Assessor were present.

The minutes for the April 8, 2021 meeting were reviewed. Mr. Beatty made a motion to approve the minutes as written. Mr. Logue seconded the motion with all in favor.

Monthly abatement totals for April 2021 were emailed to the Board. Mr. Logue made a motion to approve the abatements. Mr. McAvoy seconded the motion with all in favor.

The Board received Ms. Thompson's monthly report for April 2021 by email.

The Board reviewed the Sales for April and beginning of May.

Ms. Thompson updated the Board on things happening in the office. Cara is working out great. She learns quickly and writes everything down and into an online instructional handbook that she is writing.

There is no decision from the ATB yet.

Ms. Thompson updated both Cara's and her job descriptions.

The next meeting was scheduled for June 3, 2021 @ 5:30 p.m. via Zoom.


Other matters that were not anticipated by the Board (discussion only):

At 6:00 p.m. Mr. McAvoy made a motion to adjourn the meeting. Mr. Logue seconded the motion with all in favor.

Documents for this meeting were as follows:

- Minutes for April 8, 2021 meeting
- Monthly Abatement Reports for April 2021
- Ms. Thompson's Monthly Report for April 2021
- Sales report for April and beginning of May 2021

Respectfully submitted,


Virginia N. Thompson, MAA
Principal Assessor

APPROVED: June 3, 2021 Documents for this meeting can be found in the Assessor's Office