

Manchester Bicycle Pedestrian Committee

Meeting Minutes

Meeting Date: May 8, 2019

Location: Town Hall, Room 7

In Attendance: Al Centner, Chair, Sue Centner, Kurt Svetaka, Parker Harrison, Aileen O'Rourke, and Terry Cowman, Clerk

Not in Attendance: Amy Coleman, Jared Porter, and Freddy Cicerchia

Meeting called to order at 7:10 PM

- 1) Minutes from 4/8/19 meeting read and approved unanimously
- 2) Ongoing Business –
 - a. Safety and Speed Issues
 - i. DPW follow up
 1. Pedestrian Activated signs recommended for Elm/Central, Pine/Newport, Pine/Woodholm, Pine/Bridge, Vine/School – NO ACTION/Deferred
 2. Raised Crosswalks recommended for any of above without a sign plus Beach Street at Masconomo Park, Lincoln/Vine, School/Vine – NO ACTION/Deferred
 3. Annual Complete Streets Report to the Town for 2018 – NO ACTION/Deferred
 4. Prioritization of the DPW Sidewalk Assessment, potential Schools involvement – NO ACTION/Deferred
 5. Project update – Central Street Culvert no update, Ocean Street paving in progress, School Street pipe replacement/paving in progress
 6. Crosswalk setbacks discussed – implementation by DPW, alternative to bump outs if Complete Streets Projects do not move forward
 - ii. Enforcement issues – NO ACTION/Deferred
 1. Enforcement update – recommendation on utilization of enforcement grant to PD
 2. Community outreach and communication on “20 is Plenty” and coordination with enforcement plan
 - b. Schools programs – NO ACTION/Deferred
 - i. In-school programs
 1. In-school safety curriculum/promotions/coordination with SRTS
 2. Middle School Safety Presentation
 - a. Review of 4/24 Safety Presentation and next steps
 - b. Update on future pedestrian safety presentation
 3. Art Project to reinforce “20 is Plenty”
 - ii. Update on prohibiting or reducing idling at school arrival/departure times
 1. Investigate laws and town regulation
 2. Opportunity to work this issue through new elementary school construction project, along with SRTS and MassInMotion
 - c. Review of Complete Streets Program and Projects

- i. Extensive discussion of BOS/DIP meetings past and future on Complete Streets projects
 - ii. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding – NO ACTION/Deferred
 - iii. Meet with Town Administrator and BOS Chair to reinforce process and position
 - iv. Meet with DPW to determine current project status, bids, etc.
 - d. Master Plan
 - i. WalkBoston/MAinMotion Walk Assessment
 - 1. date is 6/3/19 at 1:30PM from Memorial School
 - 2. start/finish at Memorial School
 - 3. make our recommendation for coverage area to WB/MiM
 - ii. Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan by Chair – NO ACTION/Deferred
 - e. Trails Projects and Open Space Updates – NO ACTION/Deferred
 - f. Other initiatives – NO ACTION/Deferred
 - i. Present the proposed change in this committee's charge to include responsibility for the SRTS program to Town Administrator
 - 1. Set date for review by BOS
 - 2. Include Judy Crocker for a brief to BOS on what the SRTS program is all about when date is set
 - ii. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone enforcement, Complete Streets education, and 20 is Plenty
 - iii. Pump Track progress to include sites, costs, and approval process
 - iv. Integrate Kids' PMC with school safety programs and autumn bike rodeo
 - v. Summer Street Sidewalk update
- 3) New Business - Set next meeting for June, 2019, 7:00PM

Meeting adjourned at 9:25 PM

Submitted by:
 Terry Cowman
 Clerk, Manchester Bicycle Pedestrian Committee
 Approved by Vote of Committee 6/4/19