

## Minutes of Manchester Affordable Housing Trust - APPROVED

Date: June 26, 2018  
Time: 7:00 PM  
Location: Manchester Town Hall, Room 5  
Present: Muffin Driscoll, John Feuerbach, Joan MacDonald, Sarah Mellish, Chris Olney, Connie Sullivan  
Absent: Technical Support Staff, Sue Brown

### **I. Call meeting to order**

The meeting was called to order at 7:00 PM by John Feuerbach.

### **II. Discussion of Draft documents for MAHT Funding Request for Proposals, Community Housing Development Program – Home Ownership & Rental Properties**

The committee reviewed, discussed, and made edits to the documents prepared by members John Feuerbach and Chris Olney. All agreed that at the next meeting, on July 17, 2018, the second draft of these documents would be reviewed and accepted if all are in agreement of the content.

### **III. Administrative Overview**

#### **a. Treasurer's Report:**

Joan presented information from the town Treasurer with a request to approve a transfer of funds from the trust to the town in the amount of \$8,092.00 to cover the administrative costs for technical support from Town Planner, Sue Brown for the fiscal year ending on June 30, 2018. A motion was made by Chris to approve this transfer because of the time sensitive necessity (year end accounting) with the understanding that an adjustment can be made if necessary after consultation with the Town Planner on a question the committee had at the meeting. Nancy seconded the motion and all approved the request. Joan will submit the check to the Treasurer.

Chris made the motion and Margaret seconded to accept the \$25,000 from the CPC grant funding from the Annual Town Meeting in April 2018. These monies will be transferred by the town treasurer to the MAHT for administrative use. It was a unanimous vote. Joan will handle the paperwork with the town.

### **IV. Next Meetings**

Tuesday, July 17, 2018 to discuss second draft of program ideas, approve minutes of January 10, January 30, March 1, June 16 and June 26, 2018.

### **V. Adjourn**

John adjourned the meeting at 8:00 pm. Chris Olney seconded.

Minutes recorded and submitted by: Margaret Driscoll