

## Manchester Bicycle Pedestrian Committee Meeting Minutes

**Meeting Date: July 9, 2019**

**Location: Town Hall, Room 7**

**In Attendance:** Amy Coleman, Kurt Svetaka, Aileen O'Rourke, and Terry Cowman, Clerk

**Not in Attendance:** Al Centner, Sue Centner, Parker Harrison and Freddy Cicerchia

**Also in Attendance:** Todd Fitzgerald, Police Chief

Meeting called to order at 7:05 PM

- 1) Minutes from 6/4/19 meeting read and approved unanimously
- 2) Jared Porter has resigned due to move to Beverly; committee invited to recommend new members
- 3) Ongoing Business –
  - a. Safety and Speed Issues
    - i. DPW follow up
      1. Pedestrian Activated signs recommended for Elm/Central, Pine/Newport, Pine/Woodholm, Pine/Bridge, Vine/School – NO ACTION/Deferred
      2. Raised Crosswalks recommended for any of above without a sign plus Beach Street at Masconomo Park, Lincoln/Vine, School/Vine – NO ACTION/Deferred
      3. Annual Complete Streets Report to the Town for 2018 – NO ACTION/Deferred
      4. Prioritization of the DPW Sidewalk Assessment, potential Schools involvement – NO ACTION/Deferred
      5. Crosswalk setbacks discussed – implementation by DPW, alternative to bump outs if Complete Streets Projects do not move forward, review following report from WalkBoston
      6. Police Department recommending removal of one Central Street crosswalk
    - ii. Enforcement issues
      1. Enforcement update – discussed speeding tickets and upcoming crosswalk stings conducted by Chief
        - a. 2 patrols out in June on School and on Pine – 4 citations issued
        - b. 1 patrol out end of July tbd location
        - c. 2 patrols planned for August
        - d. 1 or 2 crosswalk stings before school resumes
        - e. Current traffic/speed studies on Town Website
      2. Community outreach, communication on “20 is Plenty” and coordination with enforcement plan discussed with Chief
        - a. Cricket articles, street banners, back to school packets, 2 electronic signs now owned by town, etc.
        - b. School Resource Officer budgeted and should be conduit for our issues
        - c. Chief has recommendation for crossing guard when funding set

- d. Opportunity to present walk/bike safety materials at Touch a Truck event on 7/31 – Aileen and Terry to coordinate
- b. Schools programs
  - i. In-school programs
    - 1. Discussed meeting with Memorial Principal Willis for In-school safety curriculum/promotions/coordination with SRTS
    - 2. Middle School Safety Presentation for new school year to be resumed in August with Principal Maino
    - 3. See Enforcement above
  - ii. Update on prohibiting or reducing idling at school arrival/departure times – NO ACTION/Deferred
    - 1. Discussion of State regulations, potential implementation
    - 2. Reviewed tying in new school access, access during construction with SRTS, MassInMotion, and other town departments (Health, DPW, BOS, etc.)
- c. Review of Complete Streets Program and Projects – NO ACTION/Deferred
  - i. Update current project status
  - ii. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding
- d. Master Plan
  - i. Draft report issued by WalkBoston/MAInMotion Walk, expect final by end of July
  - ii. Discussed potential use of report with town residents in area covered by report
  - iii. Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan by Chair – NO ACTION/Deferred
- e. Trails and Open Space – Powderhouse trails, signage and kiosks – NO UPDATE/Deferred
- f. Other initiatives – NO ACTION/Deferred
  - i. Present the proposed change in this committee’s charge to include responsibility for the SRTS program to Town Administrator
    - 1. Set date for review by BOS
    - 2. Include Judy Crocker for a brief to BOS on what the SRTS program is all about when date is set
  - ii. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone enforcement, Complete Streets education, and 20 is Plenty
  - iii. Pump Track progress to include sites, costs, and approval process
  - iv. Integrate Kids’ PMC with school safety programs and autumn bike rodeo
  - v. Summer Street Sidewalk update

4) Next meeting for July 30, 2019, 7:00PM

Meeting adjourned at 7:55 PM

Submitted by:  
 Terry Cowman  
 Clerk, Manchester Bicycle Pedestrian Committee  
 Approved by Vote of Committee 7/30/19