

Manchester-By-The-Sea

Downtown Improvement Project Committee

Day and Date: August 17, 2022

Time: 8:30 am

Location: Virtual

Meeting called to order at 8:35 am

In attendance were members Steve Carhart, Linda Crosby, Jim Brown, Kurt Svetaka, and Gordon Brewster.

Also in attendance were Nate Desrosiers (Town Engineer) Chuck Dam (DPW head), Sue Brown (Town Planner), and several members of the VHB project team, and Erika Brown of the Cricket.

1. Minutes: It was noted that minutes were not ready for July, but that June had been approved and posted.
2. Organizational issues.: Jim Brown's appointment by the Select Board was noted and he was welcomed aboard as an official member
3. DPW Report: Nate Desrosiers gave a brief report on general DPW projects, focusing on the School St. water main repairs. He noted they were expected to be completed by late fall.
4. Parking survey: Linda Crosby reported on the status of the parking report which had been sent in draft form to Steve Carhart and Sue Brown.
5. There was no report on public rest rooms.
6. Nate led a report on updated VHB preliminary plan (attached for reference): his introduction emphasized need to assess curb positioning and dealing with the variance in road width in addition to improving quality of sidewalks and curbing
7. Direction requested by VHB
 - a. Pine St. to School: location of possible restored crossing, adjusting curb lines
 - b. Union St.: adjusting curb lines, location of crossing, parking changes
 - c. Beach St.: crossings near Harbor Point, Captain Dusty's, and Tappan
 - d. Summer St.: beautification, defining parking
 - e. Intersections of Pine/Central and Summer/Washington/Sea
 - f. Possible change in traffic patterns, amenities
 - g. Aesthetics: lighting, crosswalk design
8. Group discussion:
 - a. Central St. support for restoring crossing previously removed; extensive discussion of possible improvements to Pine/Central intersection; Paint or raised?
 - b. Union St.: discussion of curbs and sidewalks between library and museum; no agreement on "bump outs" or "curb extensions"
 - c. Beach St. Crossing near Reed Park; location and possible loss of parking, crossing near Dusty's; Tappan St. crossing

- d. Summer St.: aesthetics; parking lines to Sea; possible changes in traffic directions; parking; outdoor dining; utility undergrounding; Sea St./Washington St. intersection
 - e. VHB to prepare list of decisions to be made; working group from committee to propose actions
9. There was no new business
 10. The date for the next meeting was set for September 21, 2022, at 8:30 am
 11. The meeting adjourned at 9:58 am

Respectfully Submitted,

Steve Carhart, Chair