

Minutes of Manchester Affordable Housing Trust

APPROVED

Date: August 26, 2021
Time: 6:00 PM
Location: Virtual Meeting through Zoom as posted
Present: Muffin Driscoll, John Feuerbach, Joan McDonald, Sarah Mellish, Chris Olney,
Technical Support Staff: Sue Brown
Absent: Nancy Hammond, Peggy Hegarty-Steck

I. Call to Order

John called the MAHT Meeting to order at 6:03. And noted the Trust would take up administrative items first.

II. Administrative

- a. **Minutes:** Trustees approved Minutes of July 27, 2021 as submitted.
- b. **TA Hours and Tasks:** Sue noted Technical Assistance Hours averaged around 2 hours a week and tasks were primarily related to Study outreach (survey, warrant) and administrative tasks.
- c. **Treasurers Report:** Joan reported an account balance of \$592,594. Most recent checks were to the Town for TA assistance (\$6,786.25), Peregrine for consultant services (\$1400) and KPLAW for services related to North Shore CDC MOU and handling of funds for Powderhouse Lane project.

Joan noted she provided an account update to CPA at its last meeting. The CPA has provided \$????? to the MAHT to date.

Trustees voted unanimously to request transfer of \$200,000 CPA Housing Funds to the MAHT. Sue will notify Andrea and Joan will facilitate transfer.

III. Discussion of MAHT MHA Housing Feasibility Study Next Steps

a. Resident and Community Meetings and Outreach

Trustees offered recommended edits to neighborhood surveys. Sue will make changes as discussed and work with Tiffany to create surveys for the neighborhoods of Newport Park, The Plains, Loading Place Road and Pleasant St DPW site. The DPW site survey will also be open to the greater community. When completed, Sue will send a link to Trustees to test the survey before opening.

Trustees suggested recommendations to the Neighbors list. Sue will make changes and craft a letter with information about the Project and the survey. The letter will include the link to the specific survey and options for receiving a hard copy.

Additional options for promoting the town-wide survey regarding the DPW site include the BOS quarterly update and/or RE tax mailing.

Trustees voted unanimously to allow a modest amount of funds to promote the survey if needed through a mailing.

b. Board and Committee Meetings and Outreach

MAHT representatives will meet with PB at its Sept 27 meeting. Sarah will identify an appropriate date for meeting with FinCom.

c. Warrant Article Fall Town Meeting

John reported that he and Chris attended the Aug 16 BOS meeting to discuss the non-binding vote at Fall Town Meeting to gauge support for using the DPW site to support redevelopment of MHA sites. He noted that providing the land without compensation would most likely be required to make the Project feasible.

John will work with Alan and Muffin on behalf of the BOS to draft the warrant article/language of the motion for Board approval.

Trustees discussed the importance of Town support for releasing the RFP.

IV. Discussion of Emergency Rental and Mortgage Assistance Program

Trustees agreed to move this discussion to the next meeting given Peggy's absence. Peggy offered to invite Action's Emergency Rental and Mortgage Assistance Program Manager in for that discussion.

V. Discussion of Planning Efforts as may be relevant

Sue asked Trustees to review the information on Middle Missing Housing that was distributed and consider if this type of information should be included on MAHT website to facilitate the Community's understanding the value of different housing types to serve more households.

Muffin recommended viewing the Citizen's Housing and Planning Association webinar regarding Engaging the Community. Sue will send link to the recording.

VI. Other matters, as may not have been reasonably anticipated by the Chair (Discussion only) None

VII. Next Meeting Date and Adjourn: Next meeting scheduled for September 29th at 6 PM. The meeting was adjourned at 6:58.

Meeting minutes submitted by Sue Brown

Meeting minutes approved at MAHT meeting of September 29, 2021