

Manchester Bicycle Pedestrian Committee Meeting Minutes

Meeting Date: September 10, 2019

Location: Town Hall, Room 7

In Attendance: Al Centner, Sue Centner, Kurt Svetaka, Aileen O'Rourke, and Terry Cowman, Clerk

Not in Attendance: Amy Coleman, Parker Harrison, and Freddy Cicerchia

Also in Attendance: Pat Morris, Kids' PMC, and Judy Crocker, SRTS/DOT

Meeting called to order at 7:05 PM

- 1) Minutes from 7/30/19 meeting discussed and approved
- 2) Priority Issues
 - a. Detailed reviews of Memorial and Middle School meetings and discussion of next steps
 - i. SRTS safety presentation at school assembly reviewed and SRTS to attend Memorial Open House
 - ii. Map of routes to school developed, Drop and Walk locations also on map, and both included in Memorial Principal's weekly newsletter
 - iii. Coordination with DPW on sidewalk and road hazards needed
 - iv. Curbs/shoulders needed, potential marking of routes with chalk or paint discussed
 - v. Middle School crossing guards in place, potential SRTS training
 - vi. Middle School Safety presentation to be conducted in coordination with PE Department spring of 2020
 - vii. PTO presentation, autumn Bike Rodeo, neighborhood/parent involvement, SRTS followup with School Committee on new school access – issues to come
 - b. Crossing guard(s) and School Resource Officer implementation – update deferred to next meeting
 - c. MBPC charter with BOS to include SRTS – get on BOS agenda, date and exact wording next meeting
 - d. Follow up on WalkManchester action steps – Cowman to list proposed recommendations for next meeting
 - e. Confirm Open Space Committee representation – potential options discussed, one to be selected next meeting
 - f. Recommendations for additional member(s) to committee – no further action
 - g. Idling Time and Crosswalk Setbacks discussion with Town – research law, present enforcement to Town Administrator and tie in related health and environmental issues
 - h. Initiate project to identify bike rack locations in town – committee to catalog
 - i. Recap speed committee discussion and action steps – outlined recommendations
 - j. Kids PMC for 2020 – discussion of reasons for 2019 cancelation, needs for 2020
 - k. Other – DPW has no budget for additional speed feedback signs, will implement School Street striping before our next meeting
- 3) Ongoing Business – **all items except those referenced above were deferred to next meeting**
 - a. Safety and Speed Issues
 - i. DPW follow up

1. Pedestrian Activated signs recommended for Elm/Central, Pine/Newport, Pine/Woodholm, Pine/Bridge, Vine/School
 2. Raised Crosswalks recommended for any of above without a sign plus Beach Street at Masconomo Park, Lincoln/Vine, School/Vine
 3. Annual Complete Streets Report to the Town for 2018
 4. Prioritization of the DPW Sidewalk Assessment, potential Schools involvement
 5. Crosswalk setbacks implementation
 6. Police Department recommending removal of one Central Street crosswalk
- ii. Enforcement issues
1. Enforcement update
 2. Community outreach, communication on “20 is Plenty” and coordination with enforcement plan
 - a. Cricket articles, street banners, back to school packets, 2 electronic signs now owned by town, etc.
 - b. Coordination with School Resource Officer
- b. Schools programs
- i. In-school programs
 1. Agenda for next Memorial Principal Willis for In-school safety curriculum/promotions/coordination with SRTS
 2. Middle School Safety Presentation for new school year to be resumed in August with Principal Maino
 3. School Resource Officer and Crossing Guard impact reviewed
 - ii. Update on prohibiting or reducing idling at school arrival/departure times
 1. Discussion of State regulations, potential implementation
 2. Reviewed tying in new school access, access during construction with SRTS, MassInMotion, and other town departments (Health, DPW, BOS, etc.)
- c. Review of Complete Streets Program and Projects
- i. Update current project status
 - ii. Chair to inquire with Town Planner and BOS on timing of process to identify new Complete Streets Projects for potential funding
- d. Master Plan - Follow up with Town Planner on implementation of Manchester Bicycle/Walk master plan by Chair
- e. Trails and Open Space – Powderhouse trails, signage and kiosks
- f. Other initiatives
- i. Biking and Pedestrian news/safety tips/program information in Cricket to emphasize speed zone enforcement, Complete Streets education, and 20 is Plenty
 - ii. Pump Track progress to include sites, costs, and approval process
 - iii. Summer Street Sidewalk update

4) Next meeting for October 8, 2019, 7:00PM

Meeting adjourned at 8:55 PM

Submitted by:

Terry Cowman

Clerk, Manchester Bicycle Pedestrian Committee

Approved by Vote of Committee 10/8/19