

**Manchester Council on Aging
Executive Board Meeting
Wednesday, September 11, 2019
Town Hall, Room 7
5:30 to 6:00 pm**

Members present: Kathy Bothwick, Mary Hull, Su Kwedor, Janet Metrano, George Nickless, and Deb Fraize

Members absent: Steve Gillespie and Mary Ann McGovern

Staff present: Nancy Hammond

Friends of COA present: Andrea Morgan

Call to Order. George called the meeting to order.

Those present took a moment of silence to acknowledge the recent losses to the community.

*In memoriam
Dolores (Dee) Aldrich
Charles Capello
Lawrence Hall
Madeline McLean
Evelyn Majjenski
Gerda Krause-Garcia*

Secretary's Report. The minutes of May 8, 2019 meeting were reviewed and unanimously approved.

Director's Report. Nancy reported that/on:

- An age-friendly community business survey being circulated to Cape Ann businesses. The survey can be found at www.ADFCA.org.
- The Baptist church has been scouted as a potential site for a senior center. The church members are voting on September 21 on whether to sell their 8,000 square-foot facility to the town for \$1.2 million. If passed, the town finance committee will then present their recommendations at the November town meeting. An engineering survey has concluded that the building, which was erected in the 1800s, was well constructed. The church may also be willing to share space with the COA in the interim.
- Budget and expenditures as of August 31, 2019 were in good order. It was noted that Essex is using their portion of a state community compact grant to pay for their portion of shared van use.

Friends' Report. Andrea Morgan reported on recent events sponsored by the Friends, as well recent fundraising efforts. She noted that the annual appeal mailing went out this week. And she has been campaigning to encouraged folks to vote for the Friends of the COA as a favorite charity in the BankGloucester “banking for the community” competition.

With no further business, the meeting was adjourned at 6:00 pm.