



MANCHESTER-BY-THE-SEA

CONSERVATION COMMISSION • TOWN HALL
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Open Space and Recreation Committee

October 19, 2016

Town Hall, Seaside One ♦ 6:30 PM

Meeting Minutes

Members Present: Mike Chapman, Helen Bethell, Francie Caudill, Steve Jaworski and Connie Sullivan

Members Absent: Jared Porter

Others Present: Mary Reilly

Mike Chapman, Chair, opened the meeting and reviewed the agenda

Meeting Minutes

The meeting minutes of 8/3/16 was approved as written by the committee:

Motion to approve the minutes of 8/3/16 by Francie Caudill

- Seconded by Helen Bethell
- All voted in favor

Application for CPC Funds—Potential Projects

- Mike Chapman noted that December 1st is the deadline for applications
- Helen Bethell proposed the following projects:
 - Repair/Replacement of Dexter Pond footbridge. Steve Jaworski has looked into this and has started a plan; he's also looking at installing a 100-foot boardwalk on a portion of one of the trails. Steve thought that the footbridge wouldn't need replacement but just repair. Steve noted that there are some dead trees (about 10) that need to be removed. It's not clear whether all of these would be considered "street trees."
 - Powder House Hill signage (they need updating and improvement); Mike Chapman has been in contact with Ken King who has put up a number of trail signs there on his own. Ken has suggested that we go out and walk the property to see where new signs is needed. Mike will follow up with Ken King to schedule a date/time.
 - Brochure with a list of town trails with short descriptions. Connie Sullivan suggested that this could be put online. Note where they are; parking, etc. Could have these available at town hall; could distribute at town meeting. Mary Reilly said she could put the list on the OSRC webpage. Francie Caudill will create a draft to have the committee review.
 - Watershed protection presentation. Need an outreach program to educate the town on why we need to protect land for drinking water protection (Gravelly/Round Pond watershed). Would only need a small sum for someone to create the maps/slides.
- Next step is to get the applications started for the CPA funding since applications are due on December 1. Mike said he would take a first stab at the applications; might be combined into one application or may do them separately.

Old/New Business

- Review of cleanup project at Winthrop Field; all went well—removed a fair amount of invasives along the stone wall. Article in Cricket attracted some volunteers but could have used more.
- Mary announced that Kelly Blagden will be joining the committee as the representative from the Parks and Recreation Committee. This will bring the committee to a full membership.

Seven Year Work Plan Updates

- Since the committee going to be busy with CPA applications for the next couple of meetings, Mike suggested that each person update the goals document on their own and make notations as to what was accomplished in their respective areas. We can then consolidate it into a report. Mary will send out electronic versions of the priority goals list to everyone.

Schedule Next Meeting

The next meeting was tentatively scheduled for November 16, 2016.

Francie Caudill moved that the meeting be adjourned.