



MANCHESTER-BY-THE-SEA

GREGORY T. FEDERSPIEL, TOWN ADMINISTRATOR

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Kurt Gaertner
Executive Office of Energy & Environmental Affairs
100 Cambridge Street, 9th Floor
Boston, MA 02114

Dear Kurt:

Manchester's request for funding under EEAs Planning Assistance Grant Program to develop a Smart Growth Overlay District in its Limited Commercial zoning district is in direct response to recommendations within the Town's recently adopted Comprehensive Master Plan. This effort fits within a broader set of efforts aimed at addressing many challenges including lack of housing diversity and affordability, outdated and failing infrastructure and facilities, unbalanced land uses and the impacts of climate change.

The District's undeveloped and underdeveloped land, along with landowners anxious to advance development discussions with the Town create an ideal opportunity to address both housing needs and revenue production while contributing to quality of life.

The Town has committed \$10,000 for this planning process and is grateful to have received a \$10,000 match from the Metropolitan Area Planning Council. In addition, the Town is providing in-kind staff time of 110 hours over the course of the planning process, which amounts to \$4,950 at \$45/hr. With an additional \$7,000 MAPC match to our request of \$23,000, all told we are bringing a 30% match to the request funds from EEA. Funds committed to date will allow the Town to engage the community to create a clear vision and concept level plan for a Smart Growth Overlay District, however additional funding is needed to create the regulations and design guidelines, prepare the State SGOD application, and create presentation materials to support a positive Town Meeting vote.

We are excited about embarking on this new effort and are hopeful that our application will be favorably reviewed.

Sincerely,

Gregory Federspiel
Town Administrator