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Manchester-By-The-Sea Meeting Posting

Notice of Public Meeting – (As required by M.G.L.Ch.30A §18-28)

Board/Committee: 375TH ANNIVERSARY COMMITTEE MEETING

Day & Date: Thursday NOVEMBER 4, 2021

Time: 4:00 p.m.

Location: VIRTUAL

<https://us06web.zoom.us/j/84462485048>

Meeting ID: 844 6248 5048

One tap mobile: 1-646-558-8656 US (New York)

AGENDA

- I. Open Meeting- Roll Call/Attendance/How to Participate in Meeting Tom

- II. Minutes of September 9, 2021 Meeting - Distributed Electronically Tom
- III. Secretary for Today's Meeting?
- IV. Reports of 375th Events
 - a. Distribution of Captain's Coins for Boat Parade Tom
 - b. Tea at Sharksmouth - September 22, 2021 Beth
 - c. End of Celebration Parade - September 25, 2021 Tom/Cheryl
 - d. MECT 375th Scavenger Hunt - September and October 2021 Sandy
- V. Financial Report
 - a. Balance in 375th Account as of October 25, 2021 \$ _____
 - b. Any outstanding bills for the 375th Celebration, get to Tom/Sue ASAP
 - c. Puzzles still available Sold in the P&R Office # available _____
 - d. Puzzle promotion out on October 18th
- VI. Thank You to MBTS Ad in Cricket
 - a. Is this something we wish to do?
 - b. Cost for ½ page ad \$737.00 with 10% non-profit discount
 - c. Decision/Who to co-ordinate if moving ahead?
- VII. Use of Excess Funds Discussion
 - a. Report of Meeting with Town Accountant Andrea Mainville (accountant) and Town Clerk Dianne Bucco
(Open Meeting Law)
 - b. Possible Projects/Use of Excess Funds
 - i. Signs at entrances to Town (3) – 127 Beverly Line/127 Gloucester Line/ School Street Essex Line
 - ii. Cupola and Clocks on Singing Beach Bath House
 - iii. Outside Lighting and Clock work at Library
 - iv. Seed Money for 400th Anniversary Celebration
 - v. Construction of a Dog Park
 - vi. Donation to MHM – 200th Anniversary of Trask House

- vii. **Donation to Park and Recreation and Hooper Fund**
- viii. **Photo of old Memorial School framed for wall in BOS Meeting Room**
- ix. **Donation to July 4th Committee for fireworks on July 3, 2022**
- x. **Union Cemetery Sign – Indigenous People Sign**
- c. **Discussion of each project – possible costs/ value to town and residents/budget constraints/are there other sources of funds**
- d. **Narrow down projects for more discussion and decision at next 375th Celebration Committee Meeting**

VIII. Future Planning- Produce End-of Celebration Report for Annual Town Report

IX. Select Next Meeting Date

- a. **Possible Dates: Thursday, November 18 ,2021 or Thursday, December 2, 2021**
- b. **Thursday, 11/11/21 is Veteran’s Day and Thursday, 11/25/21 is Thanksgiving**
- c. **Decision(s) on Uses of Excess Funds – Discussion on BOS Disbanding the 375th Committee**

X. Topics not known to Chair 48 hours prior to the meeting

XI. Adjourn Meeting – Thanks to people who worked to make the MECT/375th Scavenger Hunt, the Hybrid Tea and the End of Celebration Parade such great successes