



## MANCHESTER-BY-THE-SEA

BOARD OF ASSESSORS • TOWN HALL

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### Board of Assessors Open Session Meeting Minutes August 9, 2022

The meeting was called to order by the Chairman at 5:39 p.m. The hybrid meeting was held in Room 7. Chairman of the Board Louis Logue, Members of the Board, Jeff McAvoy, Rob Beatty and Principal Assessor Branciforte were present. Roll call: Louis Logue, Chairman. Jeff McAvoy, Board Member. Rob Beatty, Board Member.

Minutes from the July 19, 2022, meeting were reviewed. Mr. Logue made a motion to accept the minutes as presented. Mr. McAvoy seconded the motion with all in favor.

Sales report for month of July was reviewed. The report was also emailed to the BOA in Excel format. The next meeting date is tentatively scheduled for September 6, 2022, at 5:30PM.

Monthly report for July was reviewed. Chairman Logue asked Principal Assessor Branciforte to keep tally of the Inspectional Services calls. Chairman further asked if Building Inspector can have a dedicated line for his calls. Since Cara is the part time Assistant to him, she answers these calls as they pertain to admin questions, most of the time. In her absence, Principal Assessor Branciforte answers these calls. Principal Assessor Branciforte to address this issue with Town Manager at the next Quarterly meeting. Public Records requests were also discussed, and the time we must dedicate to these. Principal Assessor Branciforte is to keep a tally of these requests as well.

At 6:09 p.m. Mr. Logue made a motion to adjourn and enter Executive Session. Mr. Beatty seconded the motion with all in favor.

Executive Session called under MGL 30A, section 21 sub-section (a) sub-sub section (7) to discuss non-public records MGL Chapter 59: Minutes from July 19, 2022, Meetings, Motor Vehicle and Boat Abatements (if any), MV/Boat Denials (if any). Mr. Logue motioned to enter executive session, seconded by Mr. Beatty. Mr. Logue stated that the Board will not reconvene to open session after executive session. Roll call vote: Mr. Logue: AYE; Mr. McAvoy: AYE; Mr. Beatty: AYE.

Documents reviewed at the meeting:

- Minutes from July 19, 2022, Open Session meeting
- Sales Report for July 2022
- Monthly Report for July 2022

Respectfully submitted by Michelle Branciforte, MAA, Principal Assessor

**APPROVED: September 15, 2022**

**Board of Assessors  
Executive Session Meeting Minutes  
August 9, 2022**

A meeting of the Manchester Board of Assessors was held on August 9, 2022. The meeting was held in person. Executive session was called under MGL 30A, section 21 sub-section (a) sub-sub section 7 to discuss non-public records MGL chapter 59. Chairman of the Board Louis Logue, Members of the Board, Jeff McAvoy, Rob Beatty, and Principal Assessor Branciforte were present.

Minutes from July 19, 2022, meeting. Minutes were reviewed. Mr. McAvoy made a motion to accept the minutes. Mr. Logue seconded the motion with all in favor. **PASSED 3-0.**

Motor Vehicle and Boat Abatements. The Board reviewed July abatements report. Mr. McAvoy made a motion to accept the abatements report as presented. Mr. Beatty seconded the motion. **PASSED 3-0.**

Betterment pay-off commitment. Mr. Beatty made a motion to approve the Betterment pay-off commitment as presented. Mr. McAvoy seconded the motion with all in favor. **PASSED 3-0.**

At 6:22 p.m. Mr. Logue made a motion to adjourn the meeting and not reconvene to open session. Mr. McAvoy seconded the motion. **PASSED 3-0.**

Respectfully submitted, Michelle Branciforte, MAA, Principal Assessor

**APPROVED: September 15, 2022**